

## APPLICATION FOR ENROLMENT

Please complete all sections and return this form to the above address with requested documents. The information provided on this form is obtained for the purpose of processing the prospective student's application for enrolment and in meeting our requirements to the Australian Government's NAPLAN program.

### STUDENT INFORMATION

Name \_\_\_\_\_  
*Surname* *First and Middle names*

Date of birth \_\_\_\_\_ Sex: male  female

Residential address \_\_\_\_\_ Postcode \_\_\_\_\_

Postal address \_\_\_\_\_ Postcode \_\_\_\_\_

Religious affiliation \_\_\_\_\_

I/We are seeking enrolment for the 20\_\_\_\_\_ calendar year: Commencing in term: 1  2  3  4

In year level: Foundation  1  2  3  4  5  6

Name of current or intended pre school \_\_\_\_\_

If this child already attends primary school what is his/her current year level? \_\_\_\_\_ please provide a copy of the latest academic report.

Name of current primary school \_\_\_\_\_

### PARENT INFORMATION

#### PARENT 1/GUARDIAN RESIDING AT CHILD'S ADDRESS

Mr/Dr/Rev/Mrs/Miss/Ms \_\_\_\_\_ Marital status \_\_\_\_\_  
*surname* *first name*

Residential address \_\_\_\_\_ Postcode \_\_\_\_\_

Postal address \_\_\_\_\_ Postcode \_\_\_\_\_

Home telephone \_\_\_\_\_ Business telephone \_\_\_\_\_

Mobile telephone \_\_\_\_\_ Religious affiliation \_\_\_\_\_

Email address 1. \_\_\_\_\_ 2. \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

#### PARENT 2/GUARDIAN RESIDING AT CHILD'S ADDRESS

Mr/Dr/Rev/Mrs/Miss/Ms \_\_\_\_\_ Marital status \_\_\_\_\_  
*surname* *first name*

Residential address \_\_\_\_\_ Postcode \_\_\_\_\_

Postal address \_\_\_\_\_ Postcode \_\_\_\_\_

Home telephone \_\_\_\_\_ Business telephone \_\_\_\_\_

Mobile telephone \_\_\_\_\_ Religious affiliation \_\_\_\_\_

Email address 1. \_\_\_\_\_ 2. \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

### CHURCH ASSOCIATION

Is the family actively associated with a church? Yes  No  Is this child baptised? Yes  No

Name of present congregation \_\_\_\_\_ Minister \_\_\_\_\_

If this child's parents are separated who has custody of this child? *Copies of all court orders relating to this child's education or restricting access to the student's record must be attached to this application.*

Both Parents  Parent 1 only  Parent 2 only  Other \_\_\_\_\_

#### PARENT/GUARDIAN NOT RESIDING AT CHILD'S ADDRESS

Mr/Dr/Rev/Mrs/Miss/Ms \_\_\_\_\_ marital status \_\_\_\_\_

Residential address \_\_\_\_\_ *surname* *first name* Postcode \_\_\_\_\_

Postal address \_\_\_\_\_ Postcode \_\_\_\_\_

Home telephone \_\_\_\_\_ Business telephone \_\_\_\_\_

Mobile telephone \_\_\_\_\_ Religious affiliation \_\_\_\_\_

Email address 1. \_\_\_\_\_ 2. \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Does this person know of and support this application? Yes  No

Does this person require copies of student reports? Yes  No

#### BROTHERS AND SISTERS

Please list all primary school and preschool aged brothers and sisters. If seeking enrolment for brothers and sisters an application form must be completed for each child.

<i>child's name</i>	<i>date of birth</i>	<i>current year level or future calendar year for enrolment</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

#### SPECIAL NEEDS AND HEALTH INFORMATION

Does this child have special needs, disabilities, health or medical conditions which could impact on his/her education? If so, please give details below. Supporting documentation (e.g. speech pathology, occupational therapy, pediatrician reports) must be provided to assist in the mutual planning process between the family and school.

\_\_\_\_\_  
\_\_\_\_\_

#### TUITION FEES

Who will be responsible for tuition fee payments? \_\_\_\_\_

Please complete the following if the person responsible for payment of accounts is someone other than the parent/guardian residing at this child's address.

Mr/Dr/Rev/Mrs/Miss/Ms \_\_\_\_\_

Postal address \_\_\_\_\_ *surname* *first name* Postcode \_\_\_\_\_

Home telephone \_\_\_\_\_ Business telephone \_\_\_\_\_

#### SCHOOL CONNECTIONS

Please tell us how you heard about St Mark's Lutheran School and what influenced you to enquire about enrolment for your child? Please select from the points below and comment below.

Recommendation from current/past family	<input type="checkbox"/>	Discipline	<input type="checkbox"/>
Website	<input type="checkbox"/>	Out of School Hours Care/Vacation Care	<input type="checkbox"/>
Church	<input type="checkbox"/>	Curriculum choice	<input type="checkbox"/>
Child's parent 1/parent 2 is a past student	<input type="checkbox"/>	Family involvement	<input type="checkbox"/>
Brothers and/or sisters attend the school	<input type="checkbox"/>	Academic reputation	<input type="checkbox"/>
Christian education	<input type="checkbox"/>	Caring environment	<input type="checkbox"/>

#### RESIDENTIAL STATUS

Indicate the current residency status of the student. Only one status should be indicated.

Australian citizen  Permanent resident  Temporary Visa holder (*complete details below*)  Overseas student

Visa Details: Date of arrival in Australia \_\_\_\_\_ Visa class \_\_\_\_\_ Visa sub class \_\_\_\_\_ Visa expiry date \_\_\_\_\_

## FAMILY BACKGROUND INFORMATION

### COUNTRY OF BIRTH

What is this child's country of birth? \_\_\_\_\_

Parent 1 Country of birth? \_\_\_\_\_ Parent 2 Country of birth? \_\_\_\_\_

### INDIGENOUS STATUS

Is this child of Aboriginal or Torres Strait Islander origin? *For persons of both Aboriginal and Torres Strait Islander origin tick both boxes.*

Yes  No

If yes, please specify

Aboriginal

Torres Strait Islander

### MAIN LANGUAGE OTHER THAN ENGLISH SPOKEN AT HOME

Please specify the language spoken by the family at home: English only

If a language other than English is spoken, please specify language most spoken.

Child \_\_\_\_\_ Parent 1 /guardian \_\_\_\_\_ Parent 2/guardian \_\_\_\_\_

### PARENTAL SCHOOL EDUCATION

What is the highest year of primary or secondary education school the child's parents/guardians have completed? (*for persons who have never attended school, mark "year 9 or equivalent or below"*). Mark one box only in each column.

	Parent 1/guardian	Parent 2/guardian
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>

### PARENTAL NON-SCHOOL EDUCATION

What is the level of the highest qualification that the parent/guardians have completed? Mark one box only in each column.

	Parent 1/guardian	Parent 2/guardian
Bachelor Degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Diploma / Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate 1 to 1V (including Trade Certificate)	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>

### PARENTAL OCCUPATION

Please select the appropriate parental occupation group from the list provided on page four. If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation. *If the person has not been in paid work in the last 12 months, enter number "8" in the box below.*

What is the occupation group of Parent 1/guardian?

What is the occupation group of the Parent 2/ guardian?

(write 1, 2, 3, 4 or 8 using list on back of insert)

(write 1, 2, 3, 4 or 8 using list on back of insert)

**PARENTAL DECLARATION**

I/We have read the information contained in the Prospectus of St Mark’s Lutheran School. I/We understand the information contained therein, and should our child be enrolled as a student at St Mark’s Lutheran School:

- (a) I/We agree to support the aims and the ethos of the School with respect to the education of our child on whose behalf this application is made.
- (b) I/We agree to abide by the policies and rules of the school, and will ensure to the best of our ability that our child will likewise conform to those policies should the enrolment be accepted.
- (c) I/We agree to pay the fees and charges within the payment terms as determined by the School.
- (d) I/We understand that I/we may be liable for any extra cost that the School incurs in recovering unpaid fees

I/We acknowledge that the enrolment of our child may be withdrawn if any of the above conditions are not complied with. In making application for enrolment for our child, we undertake to fully support, willingly and freely, the stated aims of St Mark’s Lutheran School. We further understand that in accepting our application for enrolment, the school does not necessarily guarantee acceptance of our child’s enrolment.

Parent/Guardian Signature/s \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

**CORNERSTONE COLLEGE**

On your child’s commencement at St Mark’s Lutheran School, there will be the option for automatic “registration of interest” to attend Cornerstone College at Year 7 through LEAH (Lutheran Education Adelaide Hills), which provides Lutheran Education from Reception to Year 12.

Will you wish to activate this registration of interest?    Yes  No

If yes  
I/We authorise that the Enrolment Application details provided here may be forwarded to Cornerstone College for “registration of interest” in Year 4.

I/We understand that when my child is in Year 4, I will be contacted by Cornerstone College to formalise this “registration of interest”.

Parent/Guardian Signature/s \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

**Please return this form with requested relevant documentation to:**

*St Mark’s Lutheran School  
37 Hampden Road, Mount Barker SA 5251  
Email: [contact@stmarks.sa.edu.au](mailto:contact@stmarks.sa.edu.au)*

office use only

Student code		date received stamp	
Parent code			
Academic report/s	<input type="checkbox"/>		
NAPLAN results (if applicable)	<input type="checkbox"/>		

## National Assessment Program - Literacy and Numeracy (NAPLAN) Data Collection

### Year 3 & 5 Students

Dear Parents

The Australian Government collects background information on all students in years 3, 5, 7 and 9 across Australia as part of the National Assessment Program (NAP). Schools are required to participate in this process as part of their Resource Agreement to receive government recurrent funding. Therefore, all schools need to request this background information from parents/guardians using the exact wording determined by the Australian Government.

The Australian Government wishes to use the data provided to help it measure progress towards achieving the National Goals of Schooling and all States have agreed to work towards the achievement. The information from each student will be linked with the benchmark Literacy and Numeracy Assessment results for that student. Students from SA Independent schools will undertake the National Assessment Program – Literacy and Numeracy (NAPLAN) tests in May.

The questions ask for information on:

- The child's gender
- Whether the child is from Indigenous or Torres Strait Islander background
- Languages spoken at home
- Country of birth
- Parents' education levels (school and non-school)
- Parents' occupation groups.

These questions are included on the Application for Enrolment.

The NAPLAN website <http://www.nap.edu.au> contains more detailed background material.

The website of the Association of Independent Schools of SA (AISSA) also has important background information <http://www.ais.sa.edu.au>.

The information will be kept securely in the school's record storage system and may be reused when the students move into the next year of benchmark assessments. For example, information collected for a year 3 student may be used in year 5.

The information from schools will be sent to the Association of Independent Schools of SA (AISSA). For Lutheran Schools the data will be sent to the Lutheran Schools Association SA and then to the AISSA. All data will then be sent to the NAPLAN Testing Agency in SA for collation. Aggregated information which does not identify individual parents or students will be forwarded to the Education Council for the purpose of National Reporting. Please note the privacy collection notices attached.

For further information please contact **Holly Wake or Amanda Hewett** at the school.

Yours sincerely



James Heyne  
Principal

**PARENTAL OCCUPATION GROUPS**

Please use this list to answer the question “*Parental Occupation*” on page three.

GROUP 1	GROUP 2	GROUP 3	GROUP 4
<p><b>Senior management in large business organisation, government administration and defence, and qualified professionals.</b></p>	<p><b>Other business managers, arts/media/sportspersons and associate professionals.</b></p>	<p><b>Tradesman/women, clerks and skilled office, sales and service staff</b></p>	<p><b>Machine operators, hospitality staff, assistants, labourers and related workers</b></p>
<p><b>Senior executive/manager/ department head</b> in industry, commerce, media or other large organisation.</p> <p><b>Public service manager</b> (Section head or above), regional director, health/education/police/fire services administrator.</p> <p><b>Other administrator</b> (school principal, faculty head/dean, library/museum/gallery director, research facility director).</p> <p><b>Defence Forces</b> Commissioned Officer.</p> <p><b>Professionals</b> generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> professional.</p> <p><b>Business</b> (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer).</p> <p><b>Air/sea transport</b> (aircraft/ship’s captain/officer/pilot, flight officer, flying instructor, air traffic controller).</p>	<p><b>Owner/manager</b> of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p><b>Specialist manager</b> (finance/engineering/production/ personnel/industrial relations/sales/marketing).</p> <p><b>Financial services manager</b> (bank branch manager, finance/investment/insurance broker/ credit/loans officer).</p> <p><b>Retail sales/service manager</b> (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency).</p> <p><b>Arts/media/sports</b> (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official).</p> <p><b>Associate professionals</b> generally have diploma/technical qualifications and support managers and professionals.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science Computing</b> technician/associate professional.</p> <p><b>Business/administration</b> (recruitment/employment/ industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager).</p> <p><b>Defence Forces</b> senior Non-Commissioned Officer.</p>	<p><b>Tradesmen/women</b> generally have completed a 4 year Trade Certificate, usually by apprenticeship. <u>All tradesman/women are included in this group.</u></p> <p><b>Clerks</b> (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk).</p> <p><b>Skilled office, sales and service staff.</b></p> <p><b>Office</b> secretary, personal assistant, desktop publishing operator, switchboard operator.</p> <p><b>Sales</b> (company sales representative, auctioneer, insurance agent/assessor/loss adjuster/market researcher).</p> <p><b>Service</b> (aged/disabled/refugee/child care worker/ nanny/ meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor).</p>	<p><b>Drivers, mobile plant, production/processing machinery and other machinery operators.</b></p> <p><b>Hospitality staff</b> (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper).</p> <p><b>Office assistants, sales assistants and other assistants.</b> <b>Office</b> (typist, word processing/data entry/business machine operator, receptionist, office assistant).</p> <p><b>Sales</b> (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker).</p> <p><b>Assistant/aide</b> (trades’ assistant, school/teacher’s aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant).</p> <p>Labourers and related workers.</p> <p><b>Defence Forces</b> ranks below senior NCO not included in previous groups.</p> <p><b>Agriculture, horticulture, forestry, fishing, mining worker</b> (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, green keeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer, fishing hand).</p> <p><b>Other worker</b> (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor).</p>