

2022 FEE SCHEDULE & PROCEDURES

Tuition Fees

1 st child.....	\$3,635 per annum (\$908.75 per term)
2 nd child.....	\$3,185 per annum (\$796.25 per term)
3 rd child	\$2,735 per annum (\$683.75 per term)
4 th child & subsequent children	\$ 250 per annum (\$ 62.50 per term)

NB: Tuition Fees cover extra-curricular activities such as excursions and swimming. Camps, stationery and voluntary payments (eg Chess Club, Scholastic Book Club, photographs, musical instrument hire etc) are excluded from the Tuition Fees and will be billed separately.

Information Technology Levy

\$140.00 per child per annum (\$35.00 per term)

Capital Levy

\$300.00 per family per annum (billed in full in Term 1)

Booklist

Booklist (student stationery) ranges from \$70 to \$150 per child depending on the year level. Stationery will be via online ordering from 'Adelaide Direct Stationers' and paid directly to the supplier in November/ December of the previous year.

Camps

Camps are charged based on a user-pays system. The total cost of the camp is divided by the number of students who attend to achieve a per student cost. Camps generally range from \$100 to \$350 depending on the duration, venue selected and activities offered.

Payment of Fees

Tuition Fees are charged at the beginning of each term and are payable 14 days after receipt of invoice unless you elect to pay in instalments by one of the approved payment methods, in which case the fees are to be fully paid by the end of Term 4. *Any additional costs incurred in collecting outstanding fees may be charged against the parents/guardians.*

Refunds

Tuition fees are not refundable.

The school's budget is determined based on enrolment numbers at the start of the academic year and financial commitments are made to curriculum, staff and facilities accordingly. Therefore, requests for pro-rated tuition charges or refunds as a result of illness or extended holidays cannot be granted.

In the event that a student is required to leave for disciplinary reasons, tuition fees are forfeited.

School Card Discount

A School Card Discount of \$500 per year per eligible student is offered to parent(s) paying 100% of the fees. A new School Card application must be made each year and the discount will only be applied to eligible students. Eligible students who commence at St Mark's mid-year will receive a pro-rata of the discount i.e. \$125 per term for each term in attendance. Applications forms are available from the front office.

Separated parents who share fees will each be expected to apply for School Card independently. Only the parent listed on the School Card Register Report will receive a pro-rated rebate.

Payment Method Options

Direct Debit (preferred by the school)

You can have a nominated amount debited to your credit card or bank account regularly (weekly/fortnightly/monthly/per term). There is no charge to you for direct debit however if a payment is declined by your financial institution, you may be charged a fee by the school. You will also need to make up the payment immediately. Please contact the office for a direct debit form or visit the school website. *Formal Payment Plan should be set up no later than 6 February 2022.*

Example of average 1 child family:

1 st child Tuition Fee.....	\$3,635.00
Capital Levy.....	\$300.00
IT Levy.....	\$140.00
Camp.....	\$250.00
Total.....	\$4,325.00

Instalment Plan

10 Monthly Instalments	\$432.50 per month
20 Fortnightly Instalments	\$216.25 per fortnight
40 Weekly Instalments	\$108.13 per week

New Students - Enrolment Deposit Refund

The enrolment deposit paid one term in advance for new students will be refunded upon commencement when tuition fees are billed. Please note that this will alter payment plans in the year of commencement and the instalment amounts will be less due to the pre-payment. Please ensure you budget for an increase in the second year based on the example calculation above.

Direct Credit / Periodic Payment

You can credit our bank account directly or ask your bank /employer to credit our bank account on a regular basis. *Please ensure that enough information is provided with each payment to identify you, ideally your St Mark's Code found on the top right of the fee statement.* Ask us or your financial institution for more details.

Our bank account details:

Bank:	Westpac Banking Corporation
Branch:	Mt Barker
Account Name:	St Mark's Lutheran School Mt Barker Inc – Operating Account
BSB No:	035-094
Account No:	129541

Paying in person

Payment can be made at the school office by cash, cheque or credit/EFTPOS card (Visa, Mastercard and savings accounts only). Cheques should be made payable to "St Mark's Lutheran School Mt Barker Inc".

Centrelink automatic deduction – "Centrepay"

Centrepay is a facility available for Centrelink customers to have regular amounts deducted from their Centrelink payments for the payment of school fees. Please ask for more information at your local Centrelink office.